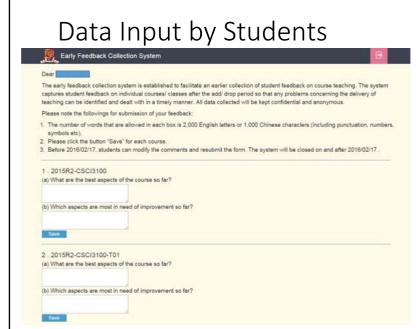
Early Feedback Collection System

1

Feedback Input by Students



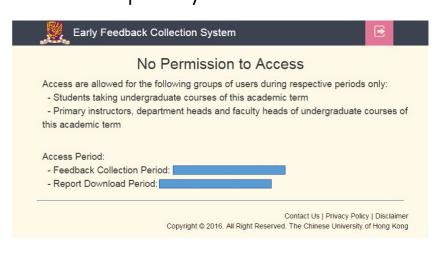
- Students need to login with
 Student-ID@link.cuhk.edu
 .hk and OnePass
 Password to input feedback.
- Students can only input feedback during a <u>specified</u> period.



- After login, students will see a <u>list of classes</u> they are enrolled to under the term.
- Students are asked <u>2</u> <u>questions</u>:
 - (a) What are the best aspects of the course so far?
 - (b) Which aspects are most in need of improvement so far?
- Students can <u>input and save</u> <u>their feedback</u> to respective class(es).
- Within the specified period, students can <u>login again</u> to view (and <u>update</u>) their feedback as needed.

3

Data Input by Students



 Students cannot login the system to input feedback or view saved feedback after the specified period.

4

Feedback Retrieval

- After feedback collection period has ended, (a) Primary Instructor (PI) of classes listed in CUSIS, (b) <u>Department Chairs</u> and (c) <u>Faculty Dean</u> can login the system to <u>view anonymous feedback</u> collected during a <u>specified</u> period.
- PI will see a list of <u>classes they teach</u>. They can view the feedback of individual classes online. They can also download the feedback in excel format.
- Department Chairs will see a list of <u>classes under their departments</u>. They can view the feedback of individual classes online. They can also download the feedback in excel format.
- Faculty Deans will see a list of <u>classes under their faculties</u>. They can view the feedback of individual classes online. They can also download the feedback in excel format.

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Sample Report

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4	Α	В	С	D
1	Course ID	Best Aspect(s)	Aspect(s) needed improvement	Last save time
2	2015R2-ACCT1111A	I like the lectures	I would like to see more	2016/2/2 13:00:00
3	2015R2-ACCT1111A	Thank you	I prefer having	2016/2/2 18:10:00
4	2015R2-ACCT1111A	I like	It would be wonderful if	2016/2/3 13:00:00
5	2015R2-ACCT1111B	I like the new flipped model	Please consider	2016/2/2 15:10:00
6	2015R2-ACCT1111B	I love	I hope	2016/2/4 13:00:00
7				
8	2015R2-DSME2011A	The best aspects are	I prefer	2016/2/2 13:10:00
9	2015R2-DSME2011A	I like	Please	2016/2/2 18:15:00
10	2015R2-DSME2011A	I enjoy XXX the most	I would like to see	2016/2/3 14:00:00
11	2015R2-DSME2011B	XXX and YYY	I hope	2016/2/3 13:13:00
12	2015R2-DSME2011C	I enjoy XXX	I would like to see	2016/2/2 15:10:00
13	2015R2-DSME2011C	I love	Please consider	2016/2/4 15:40:00

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